



Office of the Conflict of Interest Commissioner

**FORM 3  
CONTROLLED PRIVATE CORPORATION STATEMENT**

Member's Name: \_\_\_\_\_

Name of Controlled Private Corporation: \_\_\_\_\_

**General Instructions**

Complete this Form if you answered "YES" to Question A.3 in the Member's Confidential Disclosure Statement (Form 1).

Answer **all** the questions. If you have nothing to disclose for a particular question, please check the "not applicable" box rather than leave it blank.

**YOU MUST COMPLETE A SEPARATE FORM FOR EACH CONTROLLED PRIVATE CORPORATION.**

## PART A – GENERAL INFORMATION

### 1. Describe the nature of business carried out by the corporation that is the subject of this disclosure statement and list all of its affiliated corporations.

One corporation is **“affiliated”** with another corporation if

- (a) one of them is a subsidiary of the other,
- (b) both of them are subsidiaries of the same corporation, or
- (c) each of them is controlled by the same person.

A corporation is a **“subsidiary”** of another corporation if

- (a) it is controlled by
  - (i) that other corporation,
  - (ii) that other corporation and one or more corporations controlled by that other corporation, or
  - (iii) 2 or more corporations controlled by that other corporation, or
- (b) it is a subsidiary of a subsidiary of that other corporation.

#### Nature of the Business

--

#### Affiliated Corporations


or  not applicable (i.e. no affiliated corporations)

### 2. Shares – Please identify the percentage of voting and non-voting shares in the corporation.

Owner	% Voting Shares	% Non-voting Shares
Member		
Spouse		
Child		
Child		
Child		
Child		

**3. Officers and Directors – List the Officers (O) and Directors (D) of the corporation.**

Name	Position Held	O	D

**4. Contracts or Benefits from the Province of British Columbia – List below if this corporation or any of its affiliates has any business contracts or receives any benefits from the Province of British Columbia.**

Corporation or Affiliated Corporation Name	Description of Contract or Benefit

or  not applicable

**PART B – STATEMENT OF INCOME****1. Income from the Province of British Columbia – List any income the corporation or its affiliates have received from any ministry, agency, board, committee or commission of the Province of British Columbia during the last 12 months.**

Source	Description of Income

or  not applicable

**2. Income from all Other Sources – List any income from any other sources received by the corporation during the last 12 months.**

Source	Description of Income

or  not applicable

## PART C – STATEMENT OF ASSETS

**1. Common Financial Interests – Indicate if this corporation has any of the assets listed below.**

Asset Category	Y	N
Bank and other deposits		
Government bonds and securities (securities issued by Canada, a province or local government)		
Guaranteed Investment Certificates or debentures		
Mutual funds or investment funds		
Other (specify)		
Other (specify)		

**2. Real Property Interests – An interest in real property includes registered ownership (joint tenancy or tenancy in common), part ownership (list percentage), interests in agreements for sale, rights or options to purchase, timeshares, leasehold interests, mineral claims, woodlot licences, mineral leases and grazing permits. List if the corporation has any real property interests.**

Address or Legal Description	Nature of Interest

or  not applicable

**3. Interests in Other Corporations – List any corporation in which your controlled corporation holds shares, securities or other interests.**

Name of corporation in which your controlled corporation has an interest	Type of Interest

or  not applicable

**4. Other Business Interests – List below if the corporation has any interests in partnership (P) or joint venture agreements (J).**

Name of Partner/ Joint Venture Party	Description of Business	Address or Location	P	J

or  not applicable

**5. Trust Property – If the corporation is the beneficiary of a trust that holds real or personal property for the corporation, list below.**

Name of Trustee	Nature or Description of Trust Property

or  not applicable

**6. Guarantees – List any financial guarantees that have been given to the corporation.**

Name of Guarantor	Address

or  not applicable

**7. All Other Assets – List any other assets owned by the corporation that have not already been listed (e.g. furniture, equipment).**

Description of Asset
or <input type="checkbox"/> not applicable

## PART D – STATEMENT OF LIABILITIES

**1. Mortgages – List any debts the corporation owes that are secured by a mortgage.**

Address or legal description of mortgaged property	Name of Lender
or <input type="checkbox"/> not applicable	

**2. Loans – OTHER THAN MORTGAGES, list all loans that the corporation has obtained.**

Name of Creditor	Description of Loan
or <input type="checkbox"/> not applicable	

**3. Guarantees – List all financial guarantees the corporation has given.**

Name of Debtor	Name of Lender/Creditor
or <input type="checkbox"/> not applicable	

**4. Unpaid taxes – OTHER THAN FOR THE CURRENT TAX YEAR, list any unpaid taxes that the corporation owes (e.g. property tax, income tax, GST, PST, HST).**

Description of Unpaid Taxes
or <input type="checkbox"/> not applicable

**5. Other Liabilities – List any other debts or liabilities of \$10,000 or more not listed above (e.g. lines of credit, promissory notes, judgment debt).**

**NOTE:** You ***DO NOT*** need to disclose commercial accounts and credit card indebtedness for less than 60 days which the corporation expects to pay within 90 days.

Name of Creditor	Description of Liability
or <input type="checkbox"/> not applicable	